

# Sponsorship Form

COMPANY: \_\_\_\_\_  
NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
WEBSITE: www. \_\_\_\_\_ .com

## CONTACT PERSON:

NAME: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
PHONE NUMBER: \_\_\_\_\_

**PAYMENT:** Due upon signature of this agreement, payment must be made by credit card or check in USD.

**Online Payment:** Please log in to the member's only site and access the order from the "My Transactions" menu on the left vertical navigation pane to pay online.

**Or please return check payable to:** "Healthcare Manufacturers Management Council" with a reference to this agreement to: HMMC Headquarters, 191 Clarksville Road, Princeton Junction, NJ, USA 08550

**CANCELLATION & PAYMENT POLICY:** This document serves as a contract. All sponsor requests are final. Execution of this Agreement form signifies assumption of legal responsibility to pay for all sponsor opportunities as stipulated on this form. **THERE ARE NO CANCELLATIONS/REFUNDS.** Payment is due as stipulated in this agreement.

Signature: By signing this document, I agree to the guidelines outlined above.

Name of Authorized Representative \_\_\_\_\_

## PAYMENT INFORMATION:

CHECK OR MONEY ORDER ENCLOSED (PAYABLE TO HMMC)

HOW DID YOU LEARN OF HMMC'S SPONSORSHIP PROGRAM?

PLEASE FORWARD YOUR COMPLETED FORM TO:

Kathy Martin  
Relationship Development 191  
Clarksville Road Princeton Junction, NJ  
08550 Phone 609-297-2211  
Direct 609-269-2390  
mmc@hmmc.com  
kmartin@hmmc.com



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## Sponsor Deadlines and Marketing Materials Specifications

### I. Submission Deadlines:

*Please note that receipt of benefits is contingent upon timely submission of the required items to Headquarters.*

Item:	Due Date:	Submit To:
Sponsor Form Signed		info@hmmc.com
Payment	Within 3 days of signed contract	online or check to HMMC HQ
Website Logo	Within 10 days of signed contract	info@hmmc.com
Conference Notebook Ad	TBD	info@hmmc.com

### II. Website Logo

All logos must be high resolution – minimum 300 dpi at 100%. Format: .png and .eps or .ai Site Slider: Rectangular Logo – 250 x 100, px Sub-Page Box Logo – 200 x 150 px

#### Submission

Please submit to info@HMMC.com with a Subject line of: “HMMC Sponsor – YourCompanyName – Logo”. Label your logo with the name of your company and your sponsorship level i.e. HMMC Logo\_XYZ.png. Submission deadline: within 10 days of contract signature.

### III. Conference Notebook Ad (8 ½ x 11 publication)

All ads must be high resolution—minimum 300 dpi at 100%, CMYK non-bleed format

File type – .jpg, .eps, .pdf (high res)

Full Page – 10" x 7.5"

Half Page Vertical – 3.75" x 10"

Half Page Horizontal – 7.5" x 5"

Quarter Page – 3.75" x 5"

**Submission deadline:** TBD

#### Submission

Please submit to info@HMMC.com with a Subject line of: “HMMC Sponsor – YourCompanyName –Ad”. Label your ad with the name of your company, your sponsorship level and the ad size, i.e. HMMC\_XYZ\_7.5x5.jpg

### Insertion of Sponsor and Exhibitor Branding:

*Insertion of sponsor and exhibitor branding as stipulated in their respective benefits is contingent upon timely submission of materials to Headquarters, in the format stipulated in this document. Any ad, logo or branding not compliant with the formats listed in this document run the risk of not being included in HMMC materials.*

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